

ASNL BOARD OF DIRECTORS' REGULAR MEETING

Date Feb 24th, 2026

Via Teams

MINUTES

Present:

Board of Directors:, Elizabeth Churchill, Rebecca Furlong, Shelly England, Melanie White, Allison Lamond

Observers: Robert Thompson, Dawn White, Dave Bartlett, Sabrina Andrews,

Management: Leah Farrell CEO

Regrets: Elaine Dobbin

Items:

1. Chair called the meeting to order at 7:03

2. MOTION

Mover: Melanie White

Second: Shelly England

To approve the following amendments to the ASNL By-laws (See Appendix A: Changes to By-laws as approved by Board)

1. Number and Quorum

Article 3.02

Delete "*nine*" and replace it with "*no less than nine and no greater than thirteen*".

2. Board Structure

Article 3.03

Delete the entirety of Article 3.03 and replace it with:

3.03.1 "Directors shall include the following:

1. At least two Self-advocates, one of whom lives on the Avalon Peninsula and one of whom lives off the Avalon Peninsula.;

2. At least two parents, one of whom lives on the Avalon Peninsula and one of whom lives off the Avalon Peninsula. The category of Parents include people who are parents, caregivers or guardians of autistic individuals. Parents may also be clinicians or other professionals that support the work of the ASNL.

3. A Certified Professional Accountant

4. *At least two clinicians with experience and training in the area of ASD, one of whom practices on the Avalon Peninsula and one of whom practices off the Avalon Peninsula;*
5. *At least one person with experience in public relations and connections with businesses and agencies within the province;*
6. *At least one person who is or was a teacher, instructor or professor in the province's education system;*
7. *A person appointed by the Government of Newfoundland and Labrador to liaise with other provincially funded ASD programs and services; and*
8. *At the Board's discretion, other persons who have skills or experience deemed valuable to the strategic direction of the Board.*

3.03.2 If at any time the appointment process fails to find a suitable candidate in one or more of the foregoing categories, the business of the Board will continue uninterrupted, and ongoing efforts will be made to fill these roles as vacancies are available.

3.03.2 The Board may appoint an honorary board member in a non-voting capacity in recognition of considerable contribution to the work of the ASNL.

3.03.3 No director may enter into a professional contract with ASNL during their tenure with the Board.

3. Appointments/Elections - Qualifications and Process

Delete articles 4.04 and 4.05

Delete Article 4.06 and replace it with the following: "*The appointment of new Directors will be approved by the Board of Directors. The process for filling vacated positions will be outlined in the Governance Policies.*"

During discussion, three amendments were proposed: 1. At the Board's discretion, other persons who have skills or experience deemed valuable to the strategic direction of the Board. 2. At least one board member should be a resident of Labrador; 3. The Honorary Board member will be included within the Board size limits in 3.02.

The Board approved the motion, as amended, by consensus.

3. Appointment of New Board Members

The Board acknowledged the presence of the Observers who are the candidates for Board membership selected during the search process ending in January 2026. By consensus, the Board approved the appointment of these people as members of the Board of Directors and confirmed the election of Robert Thompson as Chair of the Board of Directors.

The meeting adjourned at 7:30pm.

Chair:



Date:



All board meeting minutes must be approved at the next board meeting and be signed by the Chair. Only then will they be made public.

Appendix A: Changes to By-laws as approved by Board

Article 3.02

Delete "nine" and replace it with "no less than nine and no greater than thirteen".

Article 3.03

Delete the entirety of Article 3.03 and replace it with:

3.03.1 *"Directors shall include the following:*

- 1. At least two Self-advocates, one of whom lives on the Avalon Peninsula and one of whom lives off the Avalon Peninsula.;*
- 2. At least two parents, one of whom lives on the Avalon Peninsula and one of whom lives off the Avalon Peninsula. The category of Parents include people who are parents, caregivers or guardians of autistic individuals. Parents may also be clinicians or other professionals that support the work of the ASNL.*
- 3. A Certified Professional Accountant*
- 4. At least two clinicians with experience and training in the area of ASD, one of whom practices on the Avalon Peninsula and one of whom practices off the Avalon Peninsula;*
- 5. At least one person with experience in public relations and connections with businesses and agencies within the province;*
- 6. At least one person who is or was a teacher, instructor or professor in the province's education system;*
- 7. A person appointed by the Government of Newfoundland and Labrador to liaise with other provincially funded ASD programs and services; and*
- 8. At the Board's discretion, other persons who have skills or experience deemed valuable to the strategic direction of the Board.*

3.03.2 If at any time the appointment process fails to find a suitable candidate in one or more of the foregoing categories, the business of the Board will continue uninterrupted, and ongoing efforts will be made to fill these roles as vacancies are available.

3.03.3 At least one Board member must be a resident of Labrador.

3.03.4 The Board may appoint an honorary board member in a non-voting capacity in recognition of considerable contribution to the work of the ASNL. This Board member will be included within the Board size limits in 3.02.

3.03.5 No director may enter into a professional contract with ASNL during their tenure with the Board.

Delete articles 4.04 and 4.05

Delete Article 4.06 and replace it with the following: *"The appointment of new Directors will be approved by the Board of Directors. The process for filling vacated positions will be outlined in the Governance Policies."*

ASNL BOARD OF DIRECTORS' REGULAR MEETING

January 26th, 2026

Via Teams

MINUTES

Present: Board of Directors: Elizabeth Churchill, Rebecca Furlong, Shelly England, Melanie White, Dave Bartlett, Robert Thompson, Terry Bursey, Sabrina Andrews, Sarah Hollett

Management: Leah Farrell, CEO

Regrets: Dawn White, Allison Lamond, Elaine Dobbin

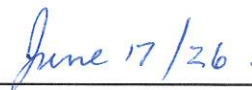
Items:

1. Chair called the meeting to order at 7:04pm
2. Adoption of Agenda
MOTION 1: to adopt agenda as presented.
Mover – Rebecca Furlong
Second – Terry Bursey
Decision: Carried
3. Approval of Minutes from December 1st, 2025 BOD Meeting
MOTION 2: to approve meeting minutes as presented.
Mover – Sarah Hollett
Second – Shelly England
Decision: Carried
4. ASNL Overview – Leah Farrell - Information to the Board
5. Overview of Strategic Plan Process, Governance Policy and By-Laws, Board Orientation – Elizabeth Churchill – Information to the Board
6. Strategic Plan Overview – Leah Farrell – Information to the Board
7. Election Process overview for Board Chair, Executive and Committees – Elizabeth Churchill - Information to the Board
9. **MOTION 3:** to adjourn meeting at 8:41 pm
Second – Rebecca Furlong
Decision: Carried

Chair:



Date:



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ASNL BOARD OF DIRECTORS' REGULAR MEETING

March 16th, 2026

Via Teams

MINUTES

Present: Board of Directors: Robert Thompson, Elaine Dobbin, Rebecca Furlong, Shelly England, Melanie White, Sarah Hollett, Allison Lamond, Dawn White, Dave Bartlett

Management: Leah Farrell, CEO, Alex Collins, Dir. Finance and Social Enterprise (for Budget/Finance presentation)

Regrets: Sabrina Andrews, Elizabeth Churchill

Items:

1. Chair called the meeting to order at 7:04pm

2. Adoption of Agenda

MOTION 1: to adopt agenda as presented.

Mover: Sarah Hollett

Seconder: Elaine Dobbin

Decision: Carried

3. Approval of Minutes from Feb 24th Meeting and business arising from Minutes.

MOTION 2: to approve meeting minutes as presented.

Mover: Rebecca Furlong

Seconder: Shelly England

Decision: Carried

It was noted that the Self Advocate role needs to be filled as soon as possible. This will be a priority after committees are established, including a review of previous applicants.

4. Appointment of Officers and Committees

MOTION 3: to approve proposed committees and officers as presented

Mover: Elaine Dobbin

Seconder: Dave Bartlett

Decision: Carried

In discussion, it was noted that the Vice-Chair role is a rotating role every 12 months so that a variety of people can experience the role. It will be good for board development.

The Board discussed and requested some changes to proposed roles. The list will be revised and placed in the Meeting Folder

It was suggested that the Communications committee role needs to be reviewed. The mandates of all committees will be included in updated Governance policies. Until then, Interim Mandates for each committee will be provided.

5. Information: CEO Update – Leah Farrell

he CEO provided updates on World Autism Month, ASNL Financial Health – Grants and Fundraising, Partnerships and Networking, Addressing Systems Gaps, Advocacy, Employment Works

6. ASNL Finances and Budget

MOTION 4: to approve the budget

Mover: Dave Bartlett

Second: Dawn White

Decision: Carried

In discussion, it was noted that the revenue changes discussed during the meeting will be made to the draft budget, with a final version will be placed in the meeting folder.

7. Information: Status of By-law Review/Governance Policies – Board Chair, Robert Thompson

It was noted that the by-law review will come to the Board at the June meeting, and the Governance Policies possible by the September meeting.

8. **MOTION 6:** to adjourn meeting at 9:00pm

Mover: Dave Bartlett

Second: Dawn White

Decision: Carried

Amendment: Email motion: Board acknowledgement of the signing authority

Decision: Carried (unanimous Board acknowledgement)

A motion was circulated by email on March 18th, 2026 regarding Board acknowledgement of the signing authority of Robert Thompson, Leah Farrell and Cathy Drake (Office Manager).



Chair:



Date:

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Appendix